

September 5, 2023

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also attending were Community Development Director Bradley W. Kerstetter, Juniata Sentinel reporter Beth Brubaker, County Treasurer Laurie S. Hower, and Prothonotary Lori Ferry. Participating via WebEx conference call was Sentinel correspondent Sierra Bolger and Children & Youth Director Ashley J. Baxter.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the August 29, 2023 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

T. Graybill	M. Partner	A. Gray
Penn State Extension	Penn State Extension	Penn State Extension
Home Grant Hearing	Juniata County Fair	Home Grant Hearing
SWAC	Home Grant Hearing	SWAC
	SWAC	

- It was moved by Graybill and seconded by Partner to approve the “Pennsylvania Department of Human Services Office of Children, Youth, and Families Plans of Safe Care Support Grant Agreement” for State Fiscal Year 2023 to 2024 between the Commonwealth of Pennsylvania, Department of Human Services and the Juniata County Commissioners on behalf of Juniata County Children and Youth Services as recommended by Ashley J. Baxter Children & Youth Director. The term of the grant shall be from July 1, 2023 to June 30, 2024. The grant amount is \$25,000.00. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to appoint Melissa Stewart to the Juniata County Children and Youth Services’ Advisory Board effective September 11, 2023. Ms. Stewart will replace Allison L. Fisher who is resigning from the Board. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to adopt Resolution No. 2023-9 “Adoption of the Regional Solid Waste Management Plan for Juniata County” as recommended by Bradley W. Kerstetter, Planning and Community Development Director. The motion was unanimously carried.
- The Board reviewed the following July 2023 departmental reports:
 - “Treasurer’s Report” as submitted by the Treasurer’s Office.
 - “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.
- It was moved by Partner and seconded by Graybill to approve payment of checks #69130 - #69157 in the amount of \$34,675.02. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:04 a.m. The motion was unanimously carried.

II. Salary Board

Chairperson Alice Gray called the Salary Board Meeting of Tuesday, September 5, 2023 to order at 10:07 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, County Treasurer Laurie S. Hower and Prothonotary Lori Ferry. Also attending were County Administrator S. James Baborik, Director of Planning and Community Development Director Bradley W. Kerstetter and Juniata Sentinel reporter Beth Brubaker. Participating via WebEx conference call was Director of Children & Youth Ashley Baxter and Sentinel Correspondent Sierra Bolger.

Informational: During the August 22, 2023 Salary Board meeting, Jay C. Boreman was hired as a casual, part-time 911 Telecommunicator within the 911 Communications Center. It should be noted, that upon further research, it was discovered that Mr. Boreman was actually a vested, inactive member of the Retirement Fund prior to the August 2nd action. By virtue of being rehired, he will return to an active pension membership status regardless of his part-time employment. This updated information has been included, for Board consideration, in the August 22, 2023 Minutes.

Chairperson Alice Gray called for a motion to approve the Salary Board Minutes from August 22, 2023 and August 29, 2023. Commissioner Graybill made a motion to approve the minutes and Commissioner Partner seconded the motion. Motion passed 4/0.

Chairperson Alice Gray called for a motion to approve, pending receipt of required background clearances, the hiring of Sally S. Baublitz as a full-time Deputy Prothonotary at a starting wage of \$31,900 with the Juniata County Prothonotary’s Office effective September 11, 2023. Prothonotary Lori Ferry made a motion to approve and Treasurer Hower seconded the motion. Motion passed 5/0.

Chairperson Gray called for a motion to adjourn at 10:10 am. Commissioner Graybill made a motion to adjourn and Treasurer Hower seconded the motion. Motion passed 4/0.

Submitted by Laurie S. Hower.

III. Retirement Board – No business scheduled.

Alice J. Gray, Chairperson

Todd A. Graybill, Vice Chairman

Mark R. Partner, Secretary

Submitted for Approval
S. James Bahorik, County Administrator