

September 26, 2023

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also attending were Juniata Sentinel reporter Beth Brubaker, County Treasurer Laurie S. Hower, Planning and Community Development Director Bradley W. Kerstetter, and Juniata Valley Behavioral & Developmental Services (JVBDs) Administrator Kathy Whalen. Participating via WebEx conference call were Sentinel correspondent Sierra Bolger, Children & Youth Director Ashley J. Baxter, SEDA Council of Governments (SEDA-COG) representatives Jamie Shrawder and Amber Martin, and SEDA-COG Housing Specialist Joel Ruch.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the September 19, 2023 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

<b>T. Graybill</b>	<b>M. Partner</b>	<b>A. Gray</b>
Gas Co-op	Regional Services Older Adults	Council of Agencies Local Broadband Task Force Healthcare Master Plan JVBDs Advisory Committee

- The Board issued Proclamation No. 2023-9 proclaiming October 2023 as “National Disability Employment Awareness Month”. Kathy Whalen highlighted a recent award from the Occupational Development Program (ODP) for JVBDs’s work with the various individuals who are served.
- It was moved by Graybill and seconded by Partner to approve the “Subrecipient Agreement” by and between Juniata County and Mifflintown Municipal Authority as recommended by Amber Martin, SEDA-COG Program Coordinator. This agreement outlines the requirements for use of Juniata County's Federal Fiscal Year (FFY) 2021 Community Development Block Grant (CDBG) funds Contract No.: C000082560 in the amount of \$102,000.00 for assistance with the Mifflintown Municipal Authority Mifflin Hill Water Main Rehabilitation project. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the following items related to the “Whole-Home Repairs Program Grant” (WHRP) Contract No. C000084546. The motion was unanimously carried.
  - WHRP Program Guidelines.
  - Allocation of \$8,505.00 of WHRP funds toward the Mifflin County Academy of Science and Technology Electrical Class.
- It was moved by Graybill and seconded by Partner to approve payment of the following Juniata County Hazardous Materials check. The motion was unanimously carried.
  - #1435            \$8,200.00            Compliance Associates, Inc.            Tabletop Exercise
- It was moved by Partner and seconded by Graybill to approve the following Home Housing Rehab Project check as submitted by the Juniata County Planning and Community Development Department. The motion was unanimously carried.
  - #404            \$10,400.00            JDS Construction            Project Costs
- It was moved by Partner and seconded by Graybill to approve renewing the “CCAP Insurance Programs – Volunteers Special Risk Accident Coverage” through Gerber Life Insurance Company at an annual cost of \$575.00. The effective date of the policy is October 1, 2023. The motion was unanimously carried.
- The Board reviewed the August 2023 “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.
- It was moved by Partner and seconded by Graybill to approve payment of checks #69275- #69358 in the amount of \$113,779.30. The motion was unanimously carried.

There being no further business, it was moved by Partner and seconded by Graybill to adjourn at 10:14 a.m. The motion was unanimously carried.

## II. Salary Board – No business scheduled.

Chairperson Alice Gray called the Salary Board Meeting of Tuesday, September 26, 2023 to order at 10:14 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, and County Treasurer Laurie S. Hower. Also attending were County Administrator S. James Bahorik, Director of Planning and Community Development Director Bradley W. Kerstetter, Director of Behavioral Health and Disability Services Kathy Whalen, and Juniata Sentinel reporter Beth Brubaker. Participating via WebEx conference call were SEDA COG Housing Specialist Joel Ruch, Director of Children and Youth, Ashley Baxter and The Sentinel Correspondent Sierra Bolger.

Chairperson Alice Gray called for a motion to approve the hiring of Tyler Nachtway as casual, part-time 911 Telecommunicator within the 911 Communications Center as recommended by Allen Weaver, Emergency Management Agency Director. This position is classified as “part-time” at less than 1000 hours per year and, as such, does not qualify for any benefits including membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan. Wages will be as per the current bargaining unit contract. Commissioner Graybill made a motion to approve and Commissioner Partner seconded the motion. Motion passed 4/0.

Chairperson Alice Gray called for a motion to approve the hiring of Denna Freet as a Fiscal Assistant with the Juniata County Children and Youth Services Department effective October 10, 2023 pending receipt of the required background clearances. Wages and benefits will be as per the current bargaining unit contract. Ms. Freet replaces Heather A. Yohn who resigned effective as of the end of business on September 6, 2022. Treasurer Hower made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Alice Gray called for a motion to approve the hiring of Ms. Bailey Haubrick as a Juniata County Children and Youth Services caseworker effective October 16, 2023 as recommended by Ashley J. Baxter, Children & Youth Director. Ms. Haubrick replaces Dakota B. Trego who resigned as caseworker effective as of the end of business on May 19, 2023. Salary and benefits will be as per the current bargaining unit contract. Commissioner Graybill made a motion to approve and Treasurer Hower seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to adjourn at 10:17 am. Commissioner Graybill made a motion to adjourn and Commissioner Partner seconded the motion. Motion passed 4/0.

Submitted by Laurie S. Hower

III. Retirement Board – No business scheduled.

\_\_\_\_\_  
Alice J. Gray, Chairperson

\_\_\_\_\_  
Todd A. Graybill, Vice Chairman

\_\_\_\_\_  
Mark R. Partner, Secretary

Submitted for Approval  
S. James Bahorik, County Administrator