

September 21, 2021

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also in attendance in the meeting room were Mifflin-Juniata Area Agency on Aging representatives Howard Graybill and Kathy Lehman, Juniata Sentinel reporter Becky Lock, and Juniata County Food Pantry Executive Director Glenda Fultz. Attending via WebEx conference call were SEDA Council of Governments (SEDA-COG) representative Heather Kelly-Weisen, Children and Youth Services Director Ashley J. Baxter, and one unidentified member of the public.

The meeting was called to order at 10:03 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the September 14, 2021 meeting were unanimously approved as submitted.

During public comment, Howard Graybill provided a brief summary regarding the recently held 35th Annual Senior Games.

There being no further public comment, the Commissioners took the following actions:

- The following meetings and events were reported as being attended.

<b>T. Graybill</b>	<b>M. Partner</b>	<b>A. Gray</b>
Zito Media	Zito Media	Zito Media
Agland Preservation	Seda-Cog (2)	Council of Agencies
	Farm Tour	
	Regional Services	

- It was moved by Partner and seconded by Graybill to adopt Resolution No. 2021-3 “Fair Housing”. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to adopt Resolution No. 2021-4 “Section 504, Appointing a Section 504 Compliance Officer”. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to adopt Resolution No. 2021-5 “Language Access Coordinator” and the accompanying Language Access Plan and Certification. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the following Juniata County Federal Fiscal Year (FFY) 2021 Community Development Block Grant (CDBG) supporting documentation. The motion was unanimously carried.
  - General Application Certifications
  - Disclosure Report
- It was moved by Partner and seconded by Graybill to approve the “Plan and Budget Amendment Certification Statement - County Children & Youth Social Service Programs” for the period of July 1, 2019 through June 30, 2020 as submitted by the Children & Youth Fiscal Department. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the “State Food Purchase Program Expense and Data Report” for Fiscal year 2020-2021 as submitted by Glenda Fultz, Executive Director of the Juniata County Food Pantry, Inc. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the following Juniata County Hazardous Materials check. The motion was unanimously carried.
  - #1393            \$147.95            Casner’s Service Center            Repair
- The Commissioners reviewed the following August 2021 departmental reports:
  - “Sheriff’s Monthly Report” as submitted by the Sheriff’s Office.
  - “Children and Youth Statistical Report” as submitted by Ashley J. Baxter, Children & Youth Director.
  - “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.
- The Commissioners reviewed the “Children & Youth Services Expenditure Reports” for the periods January 1, 2021 through March 31, 2021 and April 1, 2021 through June 30, 2021 as submitted by the Children & Youth Services Fiscal Department.
- It was moved by Partner and seconded by Graybill to approve payment of checks #62411 - #62467 in the amount of \$238,721.11. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:25 a.m. The motion was unanimously carried.

## II. Salary Board

Commissioner Alice Gray called to order the Salary Board meeting on Tuesday, September 21, 2021 at 10:26 am. Other Salary Board Members present were Commissioner Mark Partner, Commissioner Todd Graybill, and Treasurer Sandra King. Others attending were Chief Clerk S James Bahorik, Juniata Sentinel Editor Becky Lock, and Children and Youth Director Ashley Baxter.

Commissioner Partner made a motion to approve the September 14, 2021 Salary Board minutes which was 2nd by Commissioner Graybill. The motion carried 4/0.

Treasurer King made a motion to approve a change in employment status for Abraham K. David from a full-time Juniata County Children and Youth Services (CYS) caseworker to a full-time CYS Social Services Aide 1 at an hourly starting rate of \$14.87 effective November 22, 2021 as recommended by Ashley Baxter, Children and Youth Director. All other benefits will be as per the current bargaining unit contract. Mr. David replaces Sabrina A. Davis who resigned effective as of the of business on July 30, 2021. The motion was 2nd by Commissioner Graybill which carried 4/0.

The Salary Board acknowledged the hiring of Philip Gilbert and Richard Hupp to fill two of the three existing Sheriff Deputy vacancies effective September 27, 2021 as submitted by Joshua Stimeling, Juniata County Sheriff. The starting rate of pay for both individuals will be \$17.84/hour for a non-union certified status.

The Salary Board acknowledged the hiring of Nicholas Price to fill the vacant Probation Officer position with the Probation and Parole Department effective September 20, 2021 as submitted by Michelle A. Beaver, Chief Probation Officer. Mr. Price replaces Alyssa M. Parson who resigned effective as of the end of business on August 20, 2021. Wages and benefits will be as per the current bargaining unit contract.

Commissioner Graybill made a motion to adjourn at 10:30am. The motion was 2nd by Treasurer King which carried 4/0.

Respectfully submitted, Sandra F King

## III. Retirement Board - No business scheduled.

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Alice J. Gray, Chairperson

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Todd A. Graybill, Vice Chairman

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Mark R. Partner, Secretary

Submitted for Approval  
S. James Bahorik, County Administrator