

JUNIATA COUNTY GOVERNMENT

Job Opportunity

Department: Commissioners - Security

Position Title: Security Staff, Part-Time (Less than 1,000 hours per year.)

Reports To: Head Security Staff Person

FLSA Status: Non-Exempt

Compensation: \$21.76 per Hour for Fully Qualified Individuals; No Benefits

Qualifications: High school diploma. Successful candidate must possess a Pennsylvania Criminal History Record Check and Child Abuse History Clearance less than one (1) year old. Also, must possess at least one or a combination of the following: PA Act 235, PA 120, and / or PA Title 2. A minimum of one to four (1-4) years of security, law enforcement or military experience is preferred.

Duties and Responsibilities: Handles site security logistics involving incoming and outgoing traffic of employees and visitors. Responsible for live monitoring of security cameras and operation of an x-ray machine and metal detector equipment. Requires excellent communication skills with the ability to verbally de-escalate potentially threatening situations. Must interact with visitors on a daily basis and be prepared to field basic questions from the public regarding office locations, etc.

Employment Info: This position is non-union, part-time.

For confidential consideration, qualified candidates are requested to submit a letter of interest, resume, and a completed employment application to:

Juniata County Government
Attn: Human Resources
P.O. Box 68
26 North Main St.
Mifflintown, PA 17059

Electronic versions may be sent to: commissioners@juniataco.org

Applications may be downloaded at www.juniata.co.org/job-opportunities.

Juniata County Government is an Equal Opportunity Employer