

October 31, 2023

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also attending were Juniata Sentinel reporter Beth Brubaker, County Treasurer Laurie S. Hower, Emergency Management Agency Director Allen D. Weaver, Mifflin-Juniata Human Services representatives Allison L. Fisher and Melissa Stewart, and Maintenance Director Rich Fisher. Participating via WebEx conference call was Children & Youth Director Ashley Baxter and one unidentified member of the public.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the October 24, 2023 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

T. Graybill	M. Partner	A. Gray
Chamber of Commerce Conservation District Human Services Quarter	Human Services Quarter SEDA-COG Board Doc Johnston Recognition	Human Services Quarter Doc Johnston Recognition Visitors Bureau

- It was moved by Partner and seconded by Graybill to adopt Resolution No. 2023-12 “Authorizing the County of Juniata to request a Statewide Local Share Assessment grant in the amount of \$58,308.00 from the Commonwealth Financing Authority to be used for the projects that enhance the quality of life in the community through improvements made to the Juniata County Library. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve payment of the following Juniata County Hazardous Materials check. The motion was unanimously carried.
 - #1437 \$70.00 Susquehanna Fire Equipment Meter Calibration
- It was moved by Graybill and seconded by Partner to approve submission of the Fiscal Year 2023-2024 “County Adult Probation Grant-In-Aid Grant” (Subgrant No. 41151) in the amount of \$30,753.00 as recommended by Michelle A. Beaver, Chief Probation Officer. The term of the grant is for July 1, 2023 through June 30, 2024. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve Children and Youth Services employees Ashley J. Baxter and Kelsey M. Lowrey to enter into the part-time Child Welfare Education for Leadership (CWEL) Masters of Social Work Program in the Fall of 2024. There will be no cost to the County. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to appoint William S. Hummel as an Alternate Delegate on the South Central Mountains Regional Task Force Executive Board as recommended by Allen Weaver, Emergency Management Agency Director. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the following County calendars:
 - 2024 Holiday Schedule for the Juniata Courthouse and Offices.
 - 2024 Schedule for Salary, Retirement and Commissioners’ Board Meetings.
- **Informational:** As originally advertised, there will be no meeting on Tuesday, November 7, 2023 (Election Day).
- It was moved by Graybill and seconded by Partner to approve payment of checks #69665 - #69726 in the amount of \$143,058.03. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:08 a.m. The motion was unanimously carried.

II. Salary Board – No business scheduled.

Chairperson Alice Gray called the Salary Board Meeting of Tuesday, October 31, 2023 to order at 10:08 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, County Treasurer Laurie S. Hower. Also attending were, County Administrator S. James Bahorik, Director of Human Services Allison Fisher, Human Services Housing Stability Coordinator Melissa Stewart, Director of Emergency Services Allen Weaver, Maintenance Director Richard Fisher and Juniata Sentinel Reporter Beth Brubaker. Participating via WebEx conference call was Children & Youth Director Ashley Baxter and one unidentified caller.

Chairperson Alice Gray called for a motion to approve the October 24, 2023 Minutes. Commissioner Partner made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Alice Gray called for a motion to approve hiring, pending receipt of the required background clearances, Jana Parks as a casual, part-time employee within the Children and Youth Services Department as recommended by Ashley J. Baxter, Children & Youth Director effective November 15, 2023. This position will assist with legal paperwork in addition to other duties as needed and is classified as “part-time” at less than 1000 hours per year. Due to its classification, this position does not qualify for any benefits including membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan. The hourly wage will be \$15.32. Public action authorizing the creation of this position took place on June 20, 2023. Commissioner Graybill made a motion to approve and Treasurer Hower seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to adjourn at 10:11 am. Commissioner Graybill made a motion to adjourn and Commissioner Partner seconded the motion.

Submitted by Laurie S. Hower.

III. Retirement Board – No business scheduled.

Alice J. Gray, Chairperson

Todd A. Graybill, Vice Chairman

Mark R. Partner, Secretary

Submitted for Approval
S. James Bahorik, County Administrator