

October 3, 2023

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also attending were Juniata Sentinel reporter Beth Brubaker, County Treasurer Laurie S. Hower, Mifflin-Juniata Human Services Director Allison L. Fisher, and Business & Professional Women Group representatives Barbara Lyter and Danielle Shellenberger. Participating via WebEx conference call was SEDA Council of Governments (SEDA-COG) representative Amber Martin.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the September 26, 2023 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

| T. Graybill                                                     | M. Partner                                                                     | A. Gray                                                |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------|
| Broadband<br>LEPC<br>Conservation District<br>PennDot (Bridges) | Regional Services<br>Seda-Cog<br>Human Services Quarterly<br>PennDot (Bridges) | Broadband<br>Area Agency on Aging<br>PennDot (Bridges) |

- The Board issued Proclamation No. 2023-10 proclaiming the week of October 16<sup>th</sup> through 20<sup>th</sup>, 2023, “Business Women’s Week”.
- It was moved by Partner and seconded by Graybill to approve the following documents as they pertain to the Federal Fiscal Year 2023 Community Development Block Grant (CDBG) application submission. The motion was unanimously carried.
  - General Application Certifications
  - Disclosure Report
  - Language Access Plan Certification
- It was moved by Graybill and seconded by Partner to approve the agreement between Juniata Valley Tri-County Drug and Alcohol Abuse Commission and Juniata County on behalf of Mifflin-Juniata Human Services to provide “Coordination of Housing” services. The maximum amount of the contract is \$25,631.00 and is subject to the availability of federal, state, and local funds. The term of the agreement is September 30, 2023 through September 29, 2024. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the resignation of Angela N. Miller as a fiscal assistant at Juniata County Children and Youth Social Services Agency effective as of the end of business on September 19, 2023. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the resignation of Christina S. Swarner from her position as First Deputy with the Prothonotary’s Office effective as of the end of business on January 5, 2024. Ms. Swarner will be retiring with close to 29 years of service with the County. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve updated “By-Laws” for the Juniata County Local Emergency Planning Committee as submitted by William S. Hummel, Emergency Services Operations and Training Officer. The motion was unanimously carried.
- **Informational:** The checklist range listed for the September 26, 2023 public meeting should have been presented as #69275 - #69357.
- It was moved by Graybill and seconded by Partner to approve payment of checks #69358- #69683 in the amount of \$71,420.98. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:11 a.m. The motion was unanimously carried.

## II. Salary Board

Chairperson Alice Gray called the Salary Board Meeting of Tuesday, October 3, 2023 to order at 10:11 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, County Treasurer Laurie S. Hower. Also attending were, County Administrator S. James Bahorik, Director of Human Services Allison Fisher, and Juniata Sentinel Reporter Beth Brubaker. Participating via WebEx conference call was SEDA Council of Governments (SEDA-COG) Project Coordinator Amber Martin.

Chairperson Alice Gray called for a motion to approve the September 26, 2023 minutes. Commissioner Graybill made a motion to approve and Commissioner Partner seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to adjourn at 10:11 am. Commissioner Graybill made a motion to adjourn and Treasurer Hower seconded the motion.

Submitted by Laurie S. Hower

III. Retirement Board – No business scheduled.

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Alice J. Gray, Chairperson

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Todd A. Graybill, Vice Chairman

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Mark R. Partner, Secretary

Submitted for Approval  
S. James Bahorik, County Administrator