

May 3, 2022

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Others in attendance in the meeting room included, Sentinel reporter Tyler Rupert, Emergency Management Agency Director Allen D. Weaver, Juniata Valley Behavioral & Developmental Services' representatives Kathy Whalen and Bob Henry, Juniata County Sheriff Joshua L. Stimeling, and Juniata Valley Tri-County Drug & Alcohol Abuse Commission Executive Director Mike Hannon. Participating via WebEx conference call was Civic Saturday Fellow Carmina Taylor.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Graybill and a second by Partner, the Minutes of the April 26, 2022 meeting were unanimously approved as submitted.

There being no public comment, the Commissioners took the following actions:

- The following meetings and events were reported as being attended.

T. Graybill	M. Partner	A. Gray
Election IT Security Reboot Event	Election IT Security Reboot Event Seda-Cog	Election IT Security Reboot Event Visitor's Bureau

- The Commissioners listened to an update from Civic Saturday Fellow Carmina Taylor regarding a "Civic Saturday" event scheduled to be held on Saturday, May 28, 2022.
- It was moved by Partner and seconded by Graybill to issue Proclamation No. 2022-5 proclaiming May 2022 as "Mental Health Awareness Month". Bob Henry read the proclamation to the group. The motion was unanimously carried.
- The Commissioners acknowledged and accepted the following staff resignations.
 - Kara S. Strawser from her position as a Deputy Sheriff effective as of the end of business on May 20, 2022.
 - Donald R. Lyter from his position as a casual part-time Deputy Sheriff effective as of the end of business on March 30, 2022.
 - Lindsey R. Shoop from her position as Director of Fiscal Management effective as of the end of business on May 27, 2022.
- It was moved by Graybill and seconded by Partner to approve payment of checks #64471 - #64518 in the amount of \$64,881.91. The motion was unanimously carried.

There being no further business, it was moved by Partner and seconded by Graybill to adjourn at 10:14 a.m. The motion was unanimously carried.

II. Salary Board

Chairperson Alice Gray called to order the Salary Board meeting of Tuesday, May 3, 2022 at 10:17 am. Other Salary Board Members present were Commissioners Todd Graybill, Mark Partner, and County Treasurer Laurie S. Hower. Attending by Webex was County Administrator and Chief Clerk Jim Bahorik. Also attending were Director of Emergency Services, Allen Weaver, Juniata County Sheriff Joshua Stimeling and The Sentinel Reporter, Tyler Rupert

Chairperson Gray called for a motion to approve the April 26, 2022 Salary Board Minutes. Commissioner Partner made a motion to approve the minutes and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to approve reclassifying the clerical position formally held by Angela D. Dunn to that of "Probation Administrative Specialist" at a starting hourly wage of \$18.87 effective May 2, 2022 as recommended by Michelle A. Beaver, Chief Probation Officer. This reclassification, which reflects the addition of duties, has been agreed to by the Teamsters Local 776 Court Appointed Employees Unit as per "Meet and Discuss" requirements. Treasurer Hower made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to acknowledge the hiring of Rachel Foltz to fill the position of "Probation Administrative Specialist" with the Juniata County Probation and Parole Department effective May 2, 2022 as recommended by Michelle A. Beaver, Chief Probation Officer. Wages and benefits will be as per the current bargaining unit contract. Commissioner Partner made a motion to approve and Treasurer Hower seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to approve the reclassification of the non-union position of Director of Fiscal Management to "Human Resources Manager" to reflect the changes in job duties effective May 30, 2022. Commissioner Partner made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to approve the reclassification of the non-union position of Deputy Director of Fiscal Management as "Accounts Payable Manager" and set the annual wage of \$44,000 per year effective May 2, 2022. Leah E. Strawser, who is currently employed as the Deputy Director of Fiscal Management, will remain within the new classification. Treasurer Hower made a motion to approve the motion and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion acknowledge the hiring of Joseph Ciccolini to fill an existing Sheriff Deputy vacancy effective May 9, 2022 as submitted by Joshua Stimeling, Juniata County Sheriff. The starting rate of pay will be \$18.46 per hour for a non-certified status. Commissioner Partner made a motion to approve the motion and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for the discussion of the details of an anticipated clerical vacancy of Office Manager within the Juniata County Sheriff's Office and the timing of a potential replacement. Joshua suggested one month to one and a half months to train the new Office Manager and also suggested that they should have an Associate Degree or equivalent years of experience in a similar field. A starting wage range was discussed which will depend on education and experience to start. Chairperson Gray then called for a motion to approve one month of training for the new Office Manager for the Juniata County Sheriff's Office prior to Reine Isham's departure. Commissioner Partner made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Commissioner Graybill made a motion to adjourn at 10:24 am and Treasurer Hower seconded the motion. Motion carried 4/0.

Respectfully, Laurie S. Hower

III. Retirement Board – No business scheduled.

Alice J. Gray, Chairperson

Todd A. Graybill, Vice Chairman

Mark R. Partner, Secretary

Submitted for Approval
S. James Bahorik, County Administrator