

June 6, 2023

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark Partner present. Also attending were County Treasurer Laurie S. Hower, Assessment and GIS Director Michael J. Hower, and 2023 East Juniata High School recipient of the Richard J. and Lela A. Nestler College Scholarship Shirley Symmerman.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the May 30, 2023 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

<b>T. Graybill</b>	<b>M. Partner</b>	<b>A. Gray</b>
Crabtree Rohrbaugh	Crabtree Rohrbaugh	Crabtree Rohrbaugh
Veterans Event	Tuscarora Academy Event	Broadband
Broadband		EMS Case Study

- The Board recognized Shirley Symmerman as the 2023 East Juniata High School recipient of the Richard J. and Lela A. Nestler College Scholarship.
- It was moved by Graybill and seconded by Partner to approve the Certificate of Cost Allocation Plan for Fiscal Year 2021 as submitted by Maximus. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the “Purchase of Service Agreement” between Juniata County Children and Youth Services, the Juniata County Probation Department, and City Mission – Living Stones, Inc. The agreement shall be in force and effect from May 1, 2023 through June 30, 2023 inclusive. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the “Purchase of Service Agreement” between Juniata County, on behalf of Juniata County Children and Youth Services, and KP’s Cleaning Services (Kathy Penepacker) to provide cleaning services at a total cost of \$1,075.00 per month. The term of the agreement is July 1, 2023 to June 30, 2024. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve a “Permanent Legal Custodian” (PLC) agreement on behalf of Juniata County Children and Youth Services. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve the following CDBG-IDIS check as submitted by the Juniata County Planning and Community Development Department. The motion was unanimously carried.
  - #1332      \$9,303.82      Seda-Cog      Administration
- It was moved by Graybill and seconded by Partner to approve a three-year “Small Enterprise - Municipal and County Government Agreement” with Environmental Systems Research Institute, Inc. (Esri) for a total contract cost of \$85,200.00 as recommended by Michael J. Hower, Assessment and GIS Director. Payments will be due each year on the anniversary start date of the contract with the first year’s payment due by August 30, 2023. The motion was unanimously carried.
- The Board reviewed the following May 2023 departmental reports:
  - “Assessment Reports” as submitted by the Juniata County Assessment Office.
  - “Children and Youth Statistical Report” as submitted by Ashley J. Baxter, Children & Youth Director.
  - “Sheriff’s Report” as submitted by the Sheriff’s Office.
- It was moved by Partner and seconded by Graybill to approve payment of checks #68254 - #68286 in the amount of \$226,543.09. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:05 a.m. The motion was unanimously carried.

## II. Salary Board

Chairperson Alice Gray called to order the Salary Board Meeting on Tuesday, June 5, 2023, at 10:08 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, and County Treasurer Laurie S. Hower. Also attending was Director of Assessment and GIS Michael J. Hower.

Chairperson Alice Gray called for a motion to approve the hiring of Pamela G. King as a casual, part-time “Office” employee within the Commissioners’ Office at an hourly wage of \$15.32 effective June 6, 2023. This position is classified as “part-time” at less than 1000 hours per year and, as such, does not qualify for any benefits including membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan. Commissioner Graybill made a motion to approve and Treasurer Hower seconded the motion. Motion passed 4/0.

Chairperson Alice Gray called for a motion to approve hiring the following individuals as casual, part-time 911 Telecommunicators within the 911 Communications Center as recommended by Allen Weaver, Emergency Management Agency Director. These positions are classified as “part-time” at less than 1000 hours per year and, as such, do not qualify for any benefits including membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan. Wages will be as per the current bargaining unit contract.

- Samantha L. Turtzo
- Ryan J. Nace

Commissioner Partner made a motion to approve and Commissioner Graybill seconded the motion. Motion passed 4/0.

Chairperson Gray called for a motion to adjourn at 10:09 am. Commissioner Graybill made a motion to adjourn and Treasurer Hower seconded the motion. Motion approved 4/0.

Respectfully, Laurie S. Hower

III. Retirement Board – No business scheduled.

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Alice J. Gray, Chairperson

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Todd A. Graybill, Vice Chairman

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Mark R. Partner, Secretary

Submitted for Approval  
S. James Bahorik, County Administrator