

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill, and Mark present. Also attending were County Treasurer Laurie S. Hower and 41st Judicial District Judge Andrew J. Bender. Participating via WebEx conference call were Juniata Sentinel reporter Leslie Milliken, Sentinel reporter Jordan Fortson, Mifflin-Juniata Human Services Director Allison L Fisher and Crabtree, Rohrbaugh & Associates Senior Project Manager Keith D. Karper.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Partner and a second by Graybill, the Minutes of the December 6, 2022 meeting were unanimously approved as submitted.

There being no public comment, the Board took the following actions:

- The following meetings and events were reported as being attended.

| | | |
|--------------------|-------------------|-----------------------|
| T. Graybill | M. Partner | A. Gray |
| Natural Gas Co-op | Seda-Cog Board | CARS |
| JBI | JBI | JVBDs Executive Board |
| | CJAB | CJAB |

- It was moved by Graybill and seconded by Partner to approve the tax exonerations for Walker Township as per the material provided. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the “Certification Statement - County Children & Youth Social Service Programs” for the period of July 1, 2022 through September 30, 2022 as submitted by the Children & Youth Fiscal Department. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the following “Purchase of Service Agreements” as submitted by the Children & Youth Fiscal department. The terms for the agreements are January 1, 2023 through December 31, 2023 unless otherwise noted. The motion was unanimously carried.
 - Chrystal Prosser, Esquire for agency solicitor services at an hourly rate of \$87.55.
 - David E. Wilson, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
 - Zane Bilger, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
 - Tammy Dusharm, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
 - Barb Wevodau, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
 - Brittany Shetter, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
 - Stephen S. Snook, Esquire for agency solicitor services at an hourly rate of \$87.55.
- It was moved by Partner and seconded by Graybill to approve entering into a two-year agreement with Mutual of Omaha Life Insurance Company for employee life insurance covering the contract period January 1, 2023 through December 31, 2024 and authorize the County Administrator to execute the final contract. Mutual of Omaha’s proposal represented the lowest annual cost during the recent renewal process. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve construction contracts with the firms listed below based upon their respective low bids which were officially accepted during the November 15, 2022 Board of County Commissioners’ meeting. Keith Karper provided a brief update regarding the project. The motion was unanimously carried.

| Bidder | Base Bid |
|--------------------------------|-----------------------|
| eciConstruction | \$1,807,000.00 |
| Mann Plumbing & Heating | \$1,116,100.00 |
| Mann Plumbing & Heating | \$172,140.00 |
| Westmoreland Electric Services | \$828,950.00 |
| Grand Total: | \$3,924,190.00 |

- It was moved by Graybill and seconded by Partner to reappoint Mr. John F. Shirk to a five-year term on the Juniata County Industrial Development Authority effective January 1, 2023 as recommended by Fred E. Naylor, Secretary. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to approve payment of checks #66521 - #66567 in the amount of \$74,365.32. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the appointment of Linda Fallon, Director for the Early Childhood Services of Juniata County to the Juniata County Human Services Development Fund (HSDF) Advisory Board as recommended by Allison L. Fisher, Human Services Director. The term of office is open-ended and will be effective January 1, 2023. The motion was unanimously carried.

- The Board reviewed the following November 2022 departmental reports:
 - “Assessment Reports” as submitted by the Juniata County Assessment Office.
 - “Children and Youth Statistical Report” as submitted by Ashley J. Baxter, Children & Youth Director.
 - “Juniata County Probation’s Monthly Activities Report” as submitted by Michelle A. Beaver, Chief Probation Officer.
 - “Sheriff’s Monthly Report” as submitted by the Sheriff’s Office.
 - “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.
 - “Disbursement Summary Report” as submitted by Tracy Powell, Magisterial District Judge.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:08 a.m. The motion was unanimously carried.

II. Salary Board

Chairperson Alice Gray called to order the Salary Board meeting of Tuesday, December 13, 2022, at 10:08 am. Other Salary Board Members present were Commissioners Todd Graybill and Mark Partner, and County Treasurer Laurie S. Hower. Also attending were County Administrator and Chief Clerk Jim Bahorik and Perry County District Attorney Andy Bender. Attending via Webex were The Sentinel Reporter Jordan Fortson and Juniata Sentinel Reporter Leslie Milliken.

Chairperson Gray called for a motion to approve the December 6, 2022 Minutes. Treasurer Hower seconded the motion. Motion approved 4/0.

Chairperson Gray called for a motion to approve the annual wage increase of 3% for non-union positions falling under the Judge’s elected office for fiscal year 2023. The departments affected include Domestic Relations, Probation and Parole, and Court related. Commissioner Graybill made a motion to approve and Commissioner Partner seconded the motion. Motion approved 4/0. This action does not apply to casual, part-time staff.

Chairperson Gray called for a motion to adjourn at 10:09 am. Commissioner Graybill made a motion to adjourn and Commissioner Partner seconded the motion. Motion approved 4/0.

Respectfully, Laurie S. Hower

III. Retirement Board

The Retirement Board met on the above date with members Alice Gray, Todd Graybill, Mark Partner, Laurie S. Hower, and S. James Bahorik present. Also attending was 41st Judicial District Judge Andrew J. Bender. Participating via WebEx conference call were Juniata Sentinel reporter Leslie Milliken and Sentinel reporter Jordan Fortson.

The meeting was called to order at 10:09 a.m. by Chairperson Gray.

- It was moved by Partner and seconded by Graybill to approve the Minutes of the December 6, 2022 Retirement Board meeting. The motion was unanimously carried.

There being no further business, it was moved by Graybill and seconded by Partner to adjourn at 10:10 a.m. The motion was unanimously carried.

Alice J. Gray, Chairperson

Todd A. Graybill, Vice Chairman

Mark R. Partner, Secretary

Submitted for Approval
S. James Bahorik, County Administrator