

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
**August 14, 2018 10:00 a.m.**

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the July 31, 2018 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
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- 1. Approve Howard S. McGinnis to fill the position of "Training Coordinator" within Emergency Management Services as recommended by Allen Weaver, Emergency Services Director. This position is being filled as per Addendum A, Paragraph Two of the current collective bargaining agreement with the Teamsters Local 776 in addition to Salary Board action taken on April 4, 2006. Mr. McGinnis' total wage will be \$19.62 per hour which was the ending wage of the prior coordinator.
  - 2. Approve the tax exoneration for Mifflin Borough as per the material provided.
  - 3. Ratify the following CDBG-IDIS check as submitted by the Juniata County Planning Department.
    - o #1222      \$94,015.16      Port Royal Municipal Authority      Pump Station Project
  - 4. Ratify the following CDBG Home Housing Rehab Project checks as submitted by the Juniata County Planning and Community Development Department.
    - o #326      \$17,148.00      Rick Schannauer      Rehab Project
    - o #327      \$20,900.00      BK Bower      Rehab Project
  - 5. Ratify the following Juniata County Hazardous Materials checks.
    - o #1317      \$4,159.00      Witmer Public Safety Group      Case Commander System
    - o #1318      \$82.31      Juniata Valley RV      Trailer Inspection
    - o #1319      \$149.83      Wex Bank      Fuel
  - 6. Approve a software annual maintenance agreement with Equivant (CourtView-JuryTRAC) in the amount of \$2,011.00. The support period covers November 1, 2018 through October 31, 2019.
  - 7. Review the following July 2018 reports:
    - o "Assessment Reports" as submitted by the Juniata County Assessment Office.
    - o "Income Report" – as submitted by Barbara M. Lyter, Magisterial District Judge.
    - o "Treasurer's Report" as submitted by the Treasurer's Office.
    - o "Children and Youth Statistical Report" as submitted by Penni Abram, Children & Youth Director.
    - o "Sheriff's Monthly Report" as submitted by the Sheriff's Office.
    - o "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.
    - o "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.

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8. Approve hiring Shawn F. Kepner as a maintenance employee pending receipt of the required background checks as recommended by Richard Fisher, Director of Maintenance. Mr. Kepner will replace Sarah Lewis who retired. Salary and benefits will be as per the current bargaining unit contract.
9. Ratify the execution of the "County Intermediate Punishment (IP) Funds" grant (Subgrant Award Number 2018/2019-IP-ST-28656 for the project period July 1, 2018 through June 30, 2020 as recommended by Michelle A. Beaver, Chief Probation Officer. The total award amount is \$129,673.00.
10. Ratify the Fiscal Year 2017-2018 "Financial Statement for Funds Expended for Improved Adult Probation Services as submitted by Michelle A. Beaver, Chief Probation Officer.
11. Ratify payment of checks #52930 - #52997 in the amount of \$88,141.55.
12. Approve payment of checks #52998 - #53062 in the amount of \$194,558.60.

**II. Salary Board** – No business scheduled.

**III. Retirement Board** – No business scheduled.