

Juniata County
COMMISSIONERS' BOARD MEETING
August 13, 2019 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of July 30, 2019 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
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- 1. Ratify the Juniata County "Victims of Crime Act" VOCA Grant Proposal #2018-VF-05-30770" Subgrant Award Notification for the period of July 1, 2019 through September 30, 2020 as recommended by Sylvia Middaugh, Victim Witness Program Coordinator. This is a fifteen (15) month continuation of the VOCA (direct) services provision.
 - 2. Ratify the agreement with Fike Brothers Carpet One Floor & Home, LLC. for carpet cleaning services at Children and Youth Services at a total cost of \$450.00.
 - 3. Ratify the sales order agreement between Juniata County and Election Systems & Software, LLC. (ES&S) for new election equipment and software.
 - 4. Approve the annual software maintenance agreement with Equivant (CourtView-JuryTRAC) in the amount of \$2,112.00. The support period covers November 1, 2019 through October 31, 2020.
 - 5. Approve the 2019-2020 "Juvenile Probations Services Grant Agreement" in addition to the "Funds Expended Under Juvenile Probation Services Grant" Financial Statement and the "Funds Expended for Improved Adult Probation Services" Financial Statement for the period July 1, 2018 to June 30, 2019 as submitted by Michelle A. Beaver, Chief Probation Officer.
 - 6. Approve the "Purchase of Service Agreement" between Juniata County Children & Youth Services and James M. McClure, Esquire for Guardian Ad Litem services at an hourly rate of \$65.00. The term of the agreement is August 6, 2019 through December 31, 2019.
 - 7. Approve the "Memorandum of Understanding" between Juniata County and the Pennsylvania Children and Youth Association (PCYA) for Child Accounting and Profile System Application (CAPS) technical support which will utilize the services of the County Commissioners Association of Pennsylvania. The term of the contract is July 1, 2019 through June 30, 2020.
 - 8. Ratify the following CDBG-IDIS checks as submitted by the Juniata County Planning and Community Development Department.
 - o #1245 \$5,711.52 4 M Construction Project Costs
 - o #1246 \$10,140.84 The EADS Group Project Costs
 - 9. Ratify the following Home Housing Rehab Project check as submitted by the Juniata County Planning and Community Development Department.

#345	\$6,230.00	BK Bower	Project Cost
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10. Consider appointing a member to the Middle Susquehanna Bicycle and Pedestrian Subcommittee.
11. Acknowledge the resignation of Karen E. Stouffer from her position as a part-time Deputy Register and Recorder effective as of the end of business on August 19, 2019.
12. Authorize the use of the County Records Improvement Fund to purchase a Dell Optiplex 3000 3060 desktop computer system and related components for the Treasurer's Office at a maximum cost of \$739.99 as submitted by Sandra F. King, Treasurer.
13. Approve the tax exonerations for Mifflintown Borough as per the material provided.
14. Review the following July 2019 departmental reports:
 - "Treasurer's Report" as submitted by the Treasurer's Office.
 - "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.
 - "Children and Youth Statistical Report" as submitted by Ashley J. Baxter, Children & Youth Director.
 - "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
 - "Assessment Reports" as submitted by the Juniata County Assessment Office.
 - "Sheriff's Monthly Report" as submitted by the Sheriff's Office.
15. Ratify the payment of checks #56127 - #56173 in the amount of \$63,491.65.
16. Approve payment of checks #56174 - #56244 in the amount of \$225,110.61.
17. Conduct the project finalization selection for the Federal Fiscal Year 2019 Community Development Block Grant (CDBG).

II. Salary Board

1. Approval of July 30, 2019 Minutes.
2. Approve the hiring of Karen E. Stouffer as a full-time Clerical / Field Assessor with the Juniata County Assessment Office effective August 20, 2019 as recommended by Jeffrey W. Haines, Chief Assessor. Wages and benefits will be as per the current bargaining unit contract.
3. Approve the hiring of Denise K. Marker as a Civil Service Clerk Typist 1 effective August 27, 2019 as recommended by Ashley Baxter, Children & Youth Director. Wages and benefits will be as per the current bargaining unit contract. Ms. Marker replaces Madelyn Armstrong who resigned.
4. Approve a change in employment status for Pamela G. King from a part-time Deputy Register and Recorder to a full-time status in the same position effective August 20, 2019 as recommended by Alicia A. Seigler, Register and Recorder.

III. Retirement Board – No business scheduled.