

Juniata County
COMMISSIONERS' BOARD MEETING
November 12, 2019 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the October 29, 2019 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
1. Listen to a presentation by Seda-Cog representative Heather Kelly-Weisen regarding a \$1,000,000.00 award through the Competitive Development Block Grant (CDBG) Program for the Oakland Mills Sewer Project.
 2. Ratify the following CDBG-IDIS check as submitted by the Juniata County Planning and Community Development Department.
 - #1251 \$5,050.16 Insituform Technologies, LLC. Project Costs
 3. Approve the 4th Quarter Medical Assistance Transportation Program (MATP) Certification Statement for the period of April 1, 2019 through June 30, 2019.
 4. Approve the Certification Statement for the County Human Services Non-Block Grant Report for Fiscal Year 2018-2019.
 5. Approve the updated "Purchase of Service Agreement" between Juniata County Children and Youth Services and Raystown Developmental Services, Inc. The contract shall be in force and effect from July 1, 2019 through June 30, 2020 inclusive.
 6. Approve the "Purchase of Service Agreement" between Juniata County Children & Youth Services and Jerry Philpott, Esquire for Guardian Ad Litem services at an hourly rate of \$65.00. The term of the agreement is November 6, 2019 through December 31, 2019.
 7. Approve the implementation of a Student Co-Op Program within the Juniata County Communications Center. The program is a joint venture between Juniata County Government and the Juniata County School District and will be ongoing unless terminated by either party.
 8. Acknowledge the retirement of David E. Arentz from his position as a telecommunicator with the County's Communication Center effective as of the end of business on November 19, 2019.
 9. Ratify payment of checks #56803 - #56945 in the amount of \$172,191.79
 10. Approve payment of checks #56946 - #57032 in the amount of \$112,401.61.

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11. Review the following October 2019 departmental reports:
 - “Assessment Reports” as submitted by the Juniata County Assessment Office.
 - “Treasurer’s Report” as submitted by the Treasurer’s Office.
 - “Disbursement Report” – as submitted by Barbara M. Lyter, Magisterial District Judge.
 - “Juniata County Probation’s Monthly Activities Report” as submitted by Michelle A. Beaver, Chief Probation Officer.
 - “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.

12. Reappoint the following individuals to three-year terms on the Juniata County Agricultural Land Preservation Board of Directors effective January 1, 2020 as recommended by Christopher B. Snyder, Program Administrator.
 - Glen Henry, Agricultural Member (8682 Groninger Valley Rd., Port Royal)
 - Joseph Peoples, Member at Large (5102 Rt 235, McAlisterville)
 - Tina Shirey, Member at Large (2 North Main St., Mifflintown)

II. Salary Board

1. Approval of the October 29, 2019 Minutes.

2. Approve the hiring of Rachel B. Towsey as a casual, part-time employee within the Register & Recorder’s office at an hourly wage of \$12.50 per hour effective November 12, 2019 as requested by Alicia A. Seigler, Register & Recorder. This position does not have benefits and is classified at less than 1000 hours per which does not qualify it for membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan.

3. Approve setting an hourly wage for students hired through the Student Co-Op Program within the Juniata County Communications Center to be equal to the starting wage for a telecommunicator as outlined in the current bargaining unit contract. Student Co-Op Program positions will be considered part-time at less than 1,000 hours per year, non-union, and not eligible for benefits with the exception of necessary insurance coverages as stated in the Student Co-Op Program Agreement.

4. Approve the hiring of Keetha M. Kinsloe as a secretary for Magisterial District Judge Jacqueline T. Leister office effective November 12, 2019. Ms. Kinsloe replaces Alison Miller who resigned. The starting wage will be \$11.66 per hour as per the current bargaining unit contract.

III. Retirement Board – No business scheduled.