

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
January 8, 2019 10:00 a.m.

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of December 18, 2018 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
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- 1. Ratify the following two Cooperative Agreements between Juniata County and Walnut Sewer Authority regarding the Walnut Public Sewer Backup Generator project.
    - o Federal Fiscal Year 2015 Community Development Block Grant funds in the amount of \$7,029.00.
    - o Federal Fiscal Year 2017 Community Development Block Grant funds in the amount of \$40,000.00.
  - 2. Ratify the "License and Services Agreement" between Tyler Technologies, Inc., Juniata County and Perry County for the purchase of a new computer-aided dispatch (CAD) software system.
  - 3. Ratify the following Juniata County Hazardous Materials checks.
    - o #1328           \$40.19           Fisher Auto Parts, Inc.           Parts
    - o #1329           \$520.00           Juniata Tire Sales                Tires
  - 4. Ratify the following Home Housing Rehab Project checks as submitted by the Juniata County Planning and Community Development Department.
    - o #335           \$45,700.00           BK Bower                        Rehab Project
    - o #336           \$12,825.00           BK Bower                        Rehab Project
    - o #337           \$20,259.00           Rick Schannauer                Rehab Project
    - o #338           \$15,300.00           BK Bower                        Rehab Project
  - 5. Ratify the following CDBG-IDIS check as submitted by the Juniata County Planning and Community Development Department.
    - o #1230           \$9,627.64           4M Construction                Project Costs
  - 6. Approve the letter of engagement to have Colledge & Snyder LLC perform accounting services at a cost of \$82.00 per hour for Juniata County during Fiscal Year 2019.
  - 7. Approve the Pennsylvania Farmland Preservation "Certification of County Funds" for the 2019 program year.
  - 8. Approve the following letters of engagement to have Boyer & Ritter CPA's perform audit services for Juniata County covering fiscal year 2018.
    - o County-wide audit at a cost of \$44,540.00.
    - o Department of Human Services (DHS) audit supplement at a cost of \$5,425.00.
    - o Additional major programs (if required) at a cost of \$1,500.00 per program.

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9. Approve the following 2018 allocation request for Liquid Fuel Funds:
  - Port Royal Borough                      \$2,167.97
10. Ratify the “Amendment to Group Flexible Purchase Payment Deferred Fixed Annuity Contract” between Juniata County and Nationwide Life Insurance Company.
11. Approve the “Service Agreement” between Juniata County and Nancy Schrum, Esquire for Public Defender services for fiscal year 2019. The agreement is effective as of January 1, 2019.
12. Approve the tax exonerations for Spruce Hill Township as per the material provided.
13. Review the following December 2018 reports:
  - “Assessment Reports” as submitted by the Juniata County Assessment Office.
  - “Children and Youth Statistical Report” as submitted by Penni Abram, Children & Youth Director.
  - “Income Report” – as submitted by Barbara M. Lyter, Magisterial District Judge.
  - “Treasurer’s Report” as submitted by the Treasurer’s Office.
14. Ratify payment of checks #54202 - #54242 in the amount of \$151,789.61.
15. Ratify payment of checks #54243 - #54279 in the amount of \$51,628.31.
16. Approve payment of checks #54280 - #54331 in the amount of \$78,819.94.

## **II. Salary Board**

1. Reorganization.
2. Approval of the December 18, 2018 Minutes.
3. Listen to a discussion by the Juniata County Sheriff regarding casual, part-time deputy sheriff wages.
4. Approve the hiring Donald R. Lyter as a casual, part-time deputy sheriff contingent upon receipt of the required background clearances. This position is classified “part-time” at less than 1000 hours per year and, as such, does not qualify for membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan. The hourly wage will be as per current policy for casual, part-time deputies.

## **III. Retirement Board – No business scheduled.**