

Juniata County
COMMISSIONERS' BOARD MEETING
December 3, 2019 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the November 19, 2019 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
1. Listen to an update from Glenda Fultz regarding the Juniata County Food Pantry.
 2. Reappoint the following individuals to four-year terms on the Juniata County Planning Commission effective January 1, 2020 as recommended by Bradley W. Kerstetter, Planning and Community Development Director.
 - o Mr. Christopher Snyder
 - o Mr. Benjamin Kerstetter
 3. Ratify an agreement between Berkshire Systems Group, Inc. and Juniata County Government for fire alarm system inspections, testing and repairs for the Juniata County Emergency Services building. The term of the agreement is for twelve (12) months with an automatic renewal unless there is a thirty (30) day notice to terminate by either party.
 4. Ratify the following Juniata County Hazardous Materials check.
 - o #1353 \$800.00 Fayette Fire Company Rental
 5. Ratify the following Home Housing Rehab Project checks as submitted by the Juniata County Planning and Community Development Department.
 - o #351 \$7,500.00 JSD Construction Project Costs
 - o #352 \$12,120.00 Seda-Cog Project Costs
 6. Approve the following 2019 allocation requests for Liquid Fuel Funds:
 - o Milford Township \$1,345.88
 - o Port Royal Borough \$2,167.97
 - o Thompsontown Borough \$1,633.59
 7. Approve the tax exonerations for Milford Township as per the material provided.
 8. Approve the submission of the County Application for the receipt of financial assistance from the Department of State's Grants for Election Modernization and Security (GEMS) program. The grant reimbursement is for 60% of the cost of the new equipment.
 9. Ratify payment of checks #57090 - #57152 in the amount of \$295,895.13.
 10. Approve payment of checks #57153 - #57205 in the amount of \$129,837.41.
 11. Review the November 2019 Permit Report as submitted by the Juniata County Assessment Office.

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12. Re-appoint the following individuals to serve as department heads for fiscal year 2020.

- o S. James Bahorik – County Administrator / Chief Clerk
- o Lindsey R. Shoop – Fiscal Manager
- o Donald K. Zagurskie – Solicitor
- o Jeff Haines – Chief Assessor
- o Brenda Varner – Tax Claim Director
- o Ashley J. Baxter – Children & Youth Services Director
- o Allen Weaver – Emergency Services and 911 Center Director
- o Bradley Kerstetter – Planning Director
- o Dennis Hutchings – Veterans Affairs Director
- o Eva Weyrich – Voter Registrar
- o Rich Fisher – Maintenance Director
- o Michael J. Hower – GIS Director

13. Approve the board and committee appointments for fiscal year 2020 as per the following chart.

ORGANIZATION 2020	Alice Gray	Todd Graybill	Mark Partner	Jim Bahorik
Area Agency on Aging Board			X	
Agland Preservation Board		X		
Behavioral and Developmental Services Advisory Board			X	
Call A Ride Board	X			
Chamber of Commerce		X		
Community Services Block Grant	X			
Conservation District Board		X		
Council of Agencies	X			
Emergency Food and Shelter Program	X			
Human Services and Development Fund	X			
Juniata Valley Visitors Bureau		X		
Local Emergency Planning Commission	X	X	X	
Mifflin-Juniata Regional Services Board			X	
PCHIP				X
Natural Gas Co-op		X		
PCorp			X	
Prevention Grant Committee	X			
Prison/Inmate Liaison		X		
PSU Agriculture Extension			X	
SEDA-COG Board of Directors			X	
South Central Investment Board	X			
State Emergency Food Committee	X			
Tri-County BDS Executive Committee			X	

II. Salary Board

1. Approval of the November 19, 2019 Minutes.

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2. Approve the hiring of the following individuals as a casual, part-time telecommunicators within the 911 Communications Center as requested by Allen Weaver, Emergency Services Director. These positions do not have benefits and are classified at less than 1000 hours per which does not qualify it for membership in the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Plan.
 - Rae E. Bossinger
 - Steven M. Gallagher

III. Retirement Board

1. Approve the 2019 Annual Required Contribution to the Juniata County Retirement Fund in the amount of \$364,700.00.
2. Approve and authorize a fiscal year 2020 interest rate for the Employee's Retirement Fund account.