

Juniata County
COMMISSIONERS' BOARD MEETING
October 1, 2019 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
- B. Moment of Silence
- C. Pledge of Allegiance
- D. Approval of the September 24, 2019 Minutes
- E. Public Comment
- F. Meetings and Events
- G. New Business

- 1. Approve the REVISED Federal Fiscal Year (FFY) 2016 Community Development Block Grant (CDBG) budget revision (Contract Number C000065042) as recommended by Heather Kelly-Weisen, Project Coordinator, Community Development SEDA-Council of Governments.

FFY 2016 CDBG:

Port Royal Municipal Authority- 3rd and 4th Street Sewer Rehabilitation:

Current Budget:	\$115,840.00
Change:	<u>(9,956.70)</u>
Revised Budget:	\$105,883.30

Oakland Mills Sewerage System:

Current Budget:	\$65,147.00
Change:	<u>9,956.70</u>
Revised Budget:	\$75,103.70

- 2. Approve the creation of the following casual, part-time positions. Each position is classified at less than 1000 hours per year and, as such, does not qualify for membership in the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Plan.
 - o Treasurer's Office as requested by Sandra F. King, County Treasurer.
 - o Register and Recorder's Office as requested by Alicia A. Seigler, Register and Recorder.
- 3. Approve the creation of two new full-time, Children and Youth Services caseworker positions as recommended by Ashley J. Baxter, Children & Youth Director.
- 4. Acknowledge the resignation of Alison D. Miller from her position as a District Court Secretary for Magisterial District Court 41-3-02 effective as of the end of business on October 4, 2019.
- 5. Approve the following request for 2019 Liquid Fuel Funds:
 - o Lack Township \$3,207.74
- 6. Approve the purchase of replacement front entrance doors for Children and Youth Services from Hershocks, Inc. at a cost of \$7,740.00 as recommended by Richard Fisher, Maintenance Director.
- 7. Approve the "County Application and Agreement for Help American Vote Act (HAVA) Grant Funds" in the amount of \$22,878.94 as partial reimbursement towards the purchase of new voting equipment as mandated by the Commonwealth.

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8. Approve the following agreements for the purchase and installation of a Voice Over Internet Protocol (VOIP) telephone system and authorize the Chief Clerk to execute the agreements pending final legal review.
 - o Morefield Communications - \$56,158.29 (One-Time Cost); \$8,900.00 (Annual Maintenance)
 - o Grudi Associates - \$1,000.00 (One-Time Cost)
 - o Telesystem - \$245.00 (One-Time Cost); \$465.45 (Monthly Cost)

9. Ratify the following Home Housing Rehab Project check as submitted by the Juniata County Planning and Community Development Department.
 - o #348 \$20,920.00 BK Bower Project Costs

10. Ratify the following CDBG-IDIS checks as submitted by the Juniata County Planning and Community Development Department.
 - o #1248 \$2,158.05 The EADS Group Project Costs
 - o #1249 \$8,030.00 Seda-Cog Project Costs

11. Acknowledge the “JCJC Juvenile Probation Services Grant Award Notification” for the period of July 1, 2019 through June 30, 2020 in the amount of \$31,097.00 as submitted by Michelle A. Beaver, Chief Probation Officer.

12. Approve the “Certification Statement - County Children & Youth Social Service Programs” for the period of April 1, 2019 through June 30, 2019 as submitted by the Children & Youth Fiscal Department.

13. Approve payment of checks #56532 - #56587 in the amount of \$94,760.12.

II. Salary Board

1. Approval of the September 24, 2019 Minutes.

2. Approve the hiring of Kim Brininger as a Juniata County Children and Youth Services caseworker effective October 15, 2019. Salary and benefits will be as per the current bargaining unit contract.

3. Approve the hiring of Breanna Rapp as a Civil Service Clerk Typist effective October 15, 2019 as recommended by Ashley Baxter, Children & Youth Director. Wages and benefits will be as per the current bargaining unit contract.

III. Retirement Board – No business scheduled.