

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
September 5, 2023 10:00 a.m.

---

**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the August 29, 2023 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
- 
1. Approve the "Pennsylvania Department of Human Services Office of Children, Youth, and Families Plans of Safe Care Support Grant Agreement" for State Fiscal Year 2023 to 2024 between the Commonwealth of Pennsylvania, Department of Human Services and the Juniata County Commissioners on behalf of Juniata County Children and Youth Services as recommended by Ashley J. Baxter Children & Youth Director. The term of the grant shall be from July 1, 2023 to June 30, 2024. The grant amount is \$25,000.00.
  2. Appoint Melissa Stewart to the Juniata County Children and Youth Services' Advisory Board effective September 11, 2023. Ms. Stewart will replace Allison L. Fisher who is resigning from the Board.
  3. Adopt Resolution No. 2023-9 "Adoption of the Regional Solid Waste Management Plan for Juniata County" as recommended by Bradley W. Kerstetter, Planning and Community Development Director.
  4. Review the following July 2023 departmental reports:
    - "Treasurer's Report" as submitted by the Treasurer's Office.
    - "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
  5. Approve payment of checks #69130 - #69157 in the amount of \$34,675.02.

**II. Salary Board**

1. **Informational:** During the August 22, 2023 Salary Board meeting, Jay C. Borman was hired as a casual, part-time 911 Telecommunicator within the 911 Communications Center. It should be noted, that upon further research, it was discovered that Mr. Borman was actually a vested, inactive member of the Retirement Fund prior to the August 22<sup>nd</sup> action. By virtue of being rehired, he will return to an active pension membership status regardless of his part-time employment. This updated information has been included, for Board consideration, in the August 22, 2023 Minutes.
2. Approval of the following Salary Board Minutes:
  - August 22, 2023
  - August 29, 2023
3. Approve, pending receipt of the required background clearances, the hiring of Sally S. Baublitz as a full-time Deputy Prothonotary with the Juniata County Prothonotary's Office effective September 11, 2023 as recommended by Lori Ferry, Prothonotary and establish a starting wage.

**III. Retirement Board – No business scheduled.**