

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
September 26, 2023 10:00 a.m.

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the September 19, 2023 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
1. Issue Proclamation No. 2023-9 proclaiming October 2023 as "National Disability Employment Awareness Month".
  2. Approve the "Subrecipient Agreement" by and between Juniata County and Mifflintown Municipal Authority as recommended by Amber Martin, SEDA-COG Program Coordinator. This agreement outlines the requirements for use of Juniata County's Federal Fiscal Year (FFY) 2021 Community Development Block Grant (CDBG) funds (Contract No.: C000082560) in the amount of \$102,000.00 for assistance with the Mifflintown Municipal Authority Mifflin Hill Water Main Rehabilitation project.
  3. Approve the following items related to the "Whole-Home Repairs Program Grant" (WHRP) Contract No. C000084546.
    - WHRP Program Guidelines.
    - Allocation of \$8,505.00 of WHRP funds toward the Mifflin County Academy of Science and Technology Electrical Class.
  4. Approve payment of the following Juniata County Hazardous Materials check.
    - #1435            \$8,200.00            Compliance Associates, Inc.            Tabletop Exercise
  5. Approve the following Home Housing Rehab Project check as submitted by the Juniata County Planning and Community Development Department.
    - #404            \$10,400.00            JDS Construction            Project Costs
  6. Approve renewing the "CCAP Insurance Programs – Volunteers Special Risk Accident Coverage" through Gerber Life Insurance Company at an annual cost of \$575.00. The effective date of the policy is October 1, 2023.
  7. Review the August 2023 "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
  8. Approve payment of checks #69275- #69358 in the amount of \$113,779.30.

**II. Salary Board**

1. Approve the hiring of Tyler Nachtway as casual, part-time 911 Telecommunicators within the 911 Communications Center as recommended by Allen Weaver, Emergency Management Agency Director. This position is classified as "part-time" at less than 1000 hours per year and, as such, does not qualify for any benefits including membership in the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Plan. Wages will be as per the current bargaining unit contract.

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2. Approve the hiring of Denna Freet as a Fiscal Assistant with the Juniata County Children and Youth Services Department effective October 10, 2023 pending receipt of the required background clearances. Wages and benefits will be as per the current bargaining unit contract. Ms. Freet replaces Heather A. Yohn who resigned effective as of the end of business on September 6, 2022.
3. Approve the hiring of Ms. Bailey Haubrick as a Juniata County Children and Youth Services caseworker effective October 16, 2023 as recommended by Ashley J. Baxter, Children & Youth Director. Ms. Haubrick replaces Dakota B. Trego who resigned caseworker effective as of the end of business on May 19, 2023. Salary and benefits will be as per the current bargaining unit contract.

**III. Retirement Board – No business scheduled.**