

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
July 19, 2022 10:00 a.m.

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the July 12, 2022 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
1. Issue Proclamation No. 2022-8 proclaiming the week of July 18<sup>th</sup> through 24<sup>th</sup>, "Pretrial, Probation, and Parole Supervision Week".
  2. Approve the following "Letters of Support" for the organizations listed.
    - Mifflintown Municipal Authority - supporting a grant application to fund the Mifflin Hill Water Main Replacement project.
    - Juniata County Historical Society - supporting a grant application to fund the digitizing of archived documents.
  3. Acknowledge the resignation of Lesa M. Walters from her position as a District Court Secretary for Magisterial District Court 41-3-02 effective as of July 11, 2022.
  4. Approve the "Certification Statement - County Children & Youth Social Service Programs" for the period of April 1, 2022 through June 30, 2022 as submitted by the Children & Youth Fiscal Department.
  5. Approve the following Community Development Block Grant (CDBG) CV Competitive Program application documents related to the Mifflin Hill Water Main Replacement project.
    - Resolution No. 2022-8 "Authorizing Application Submission"
    - Resolution No. 2022-9 "Fair Housing".
    - Resolution No. 2022-10 "Section 504, Appointing a Section 504 Compliance Officer".
    - "General Application Certifications".
    - "Disclosure Report".
    - "Four-Factor Analysis Completion and Findings Certification".
    - "Language Access Plan".
  6. Approve payment of checks #65073 - #65124 in the amount of \$269,912.57.
  7. Review the following June 2022 departmental reports:
    - "Sheriff's Monthly Report" as submitted by the Sheriff's Office.
    - "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
    - "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.

**II. Salary Board**

1. Approval of the July 12, 2022 Minutes.

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2. Approve the creation of one additional casual, part-time position within the Commissioner's Office to provide security services as needed. These positions are classified at less than 1000 hours per year and are not eligible for benefits nor are they part of the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Summary Plan.
3. Approve the hiring of Gary M. Wolfe as a casual, part-time employee within the Commissioner's Office to provide security services as needed and set an hourly wage. This position is classified at less than 1000 hours per year and are not eligible for benefits nor are they part of the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Summary Plan.

III. **Retirement Board** - No business scheduled.