

Juniata County
COMMISSIONERS' BOARD MEETING
July 12, 2022 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the July 5, 2022 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
1. Approve the use of the County Records Improvement Fund to purchase one Epson DS-530 II Large Format ADF Scanner at a total cost of \$399.99 for the Treasurer's office as requested by Laurie S. Hower, Juniata County Treasurer.
 2. Acknowledge the completion and submission of the 2021 County Auditor's Report.
 3. Approve the following CDBG-IDIS checks as submitted by the Juniata County Planning and Community Development Department.
 - #1310 \$51,131.33 Sippel Development Co., Inc. Project Costs
 - #1311 \$2,105.81 Century Engineering Project Costs
 - #1312 \$16,179.00 Seda-Cog Administration
 4. Approve the following Home Housing Rehab Project check as submitted by the Juniata County Planning and Community Development Department.
 - #380 \$9,051.00 Seda-Cog Administration
 5. Approve payment of checks #665013 - #65072 in the amount of \$169,372.70.
 6. Review the following departmental reports:
 - "Undisbursed Escrow Summary for May and June 2022 as submitted by Tracy Powell, Magisterial District Judge.
 - June 2022 Treasurer's Report" as submitted by the Treasurer's Office.

II. Salary Board

1. Approval of the July 5, 2022 Minutes.
2. Approve the creation of a full-time position within the Commissioner's Office to provide security services.
3. Approve a change in employment status for Stanley J. Ely, III from a casual, part-time Security employee to full-time effective July 11, 2022. The hourly wage shall remain the same.
4. Approve the hiring of Donald R. Lyter as a casual, part-time employee within the Commissioner's Office to provide security services as needed. This position is classified at less than 1000 hours per year and are not eligible for benefits nor are they part of the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Summary Plan. The determination of an hourly wage will be contingent upon the current status of Mr. Lyter's firearms certification.

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5. Discuss a starting wage as it pertains to an anticipated clerical vacancy within the Juniata County Sheriff's Office.

III. **Retirement Board** - No business scheduled.