

Juniata County
COMMISSIONERS' BOARD MEETING
March 29, 2022 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the March 15, 2022 Minutes
 - E. Approval of the March 15, 2022 Special Meeting Minutes
 - F. Public Comment
 - G. Meetings and Events
 - H. New Business
1. Issue Proclamation No. 2022-1 proclaiming April 2022 as “Child Abuse Prevention Month”.
 2. Adopt Ordinance No. 2022-1 “Establishing a Uniform Parcel Identifier System by Providing for a Depository Agency of the County's Tax Maps, including Additions, Deletions, and Revisions of such Maps and by Providing for the Assignment by Such Agency of Uniform Parcel Identifiers for Each Parcel on the Map in Order to Facilitate Conveyancing and to Establish a Modern Land Records System”.
 3. Adopt Resolution 2022-7 “Capital Projects Reimbursements”.
 4. Acknowledge Juniata County’s final Medical Assistance Transportation Program (MATP) allocation amount of \$115,685.00 for Fiscal Year 2020-2021.
 5. Approve the “Purchase of Service Agreement” between Juniata County Children and Youth Services, the Juniata County Probation Department, and White Deer Run, LLC., dba Cove Prep. The agreement shall be in force and effect from July 1, 2021 through June 30, 2022 inclusive.
 6. Approve payment of the following Juniata County Hazardous Materials checks.
 - #1406 \$36.67 Wex Bank Fuel
 - #1407 \$150.00 Bucks County Community College Refresher Course
 7. Approve a contract between Juniata County and LexisNexis for legal reference subscription services with a term of April 1, 2022 through March 31, 2025. The software and hardware shall remain in the Juniata County Library for the purpose of providing patron access. The Juniata County Library Director shall be responsible for administrating patron access, usage, and troubleshooting. The subscription charges are as follows:

Committed Term	Monthly Commitment
4/1/2022 - 3/31/2023	316
4/1/2023 - 3/31/2024	329
4/1/2024 - 3/31/2025	343

8. Approve submission of the “County Intermediate Punishment (IP) Funds” grant application for the project period July 1, 2022 through June 30, 2023 as recommended by Michelle A. Beaver, Chief Probation Officer.

9. Approve the Fiscal Year 2021-2022 “State Offender Supervision Fund Agreement” as recommended by Michelle A. Beaver, Chief Probation Officer. This agreement is a one-year renewal for the period July 1, 2021 through June 30, 2022.
10. Review the 2021 Probation and Parole Annual Report.
11. Approve payment of the following checklists:
 - #64107 - #64159 in the amount of \$211,584.61.
 - #64160 - #64234 in the amount of \$119,430.78.
12. **Informational:** April 2022 is “Pennsylvania Safe Digging Month” and Citizens are reminded to dial 8-1-1 at least three business days before any digging project. The 8-1-1 utility notification information center is celebrating its 50th year of continuous service to the Commonwealth of Pennsylvania.

II. Salary Board

1. Discuss the starting wage for a clerical position within the Juniata County Sheriff’s Office.
2. Approve a change in employment status for John W. Matter from his position as a part-time telecommunicator to the full-time position of Communications Supervisor at Juniata County 911 Center effective April 11, 2022 and establish a salary as recommended by Allen Weaver, Emergency Management Agency Director.
3. Approve a compensation increase for the Director of Fiscal Management to reflect the addition of duties to act in the capacity of a Deputy County Administrator / Chief Clerk effective April 4, 2022.
4. Approve, pending confirmation of the required background clearances, the hiring of Keith R. Mingle as a casual, part-time employee within the Commissioners’ Office at an hourly wage of \$14.87. The position is classified at less than 1000 hours per year and is not eligible to be a part of the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Summary Plan.

III. Retirement Board – No business scheduled.