

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
December 13, 2022 10:00 a.m.

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the December 6, 2022 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
1. Approve the tax exonerations for Walker Township as per the material provided.
  2. Approve the "Certification Statement - County Children & Youth Social Service Programs" for the period of July 1, 2022 through September 30, 2022 as submitted by the Children & Youth Fiscal Department.
  3. Approve the following "Purchase of Service Agreements" as submitted by the Children & Youth Fiscal department. The terms for the agreements are January 1, 2023 through December 31, 2023 unless otherwise noted.
    - o Chrystal Prosser, Esquire for agency solicitor services at an hourly rate of \$87.55.
    - o David E. Wilson, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
    - o Zane Bilger, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
    - o Tammy Dusharm, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
    - o Barb Wevodau, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
    - o Brittany Shetter, Esquire for Guardian Ad Litem services at an hourly rate of \$75.00.
    - o Stephen S. Snook, Esquire for agency solicitor services at an hourly rate of \$87.55.
  4. Approve entering into a two-year agreement with Mutual of Omaha Life Insurance Company for employee life insurance covering the contract period January 1, 2023 through December 31, 2024 and authorize the County Administrator to execute the final contract. Mutual of Omaha's proposal represented the lowest annual cost during the recent renewal process.
  5. Approve construction contracts with the firms listed below based upon their respective low bids which were officially accepted during the November 15, 2022 Board of County Commissioners' meeting.

<b>Bidder</b>	<b>Base Bid</b>
eciConstruction	\$1,807,000.00
Mann Plumbing & Heating	\$1,116,100.00
Mann Plumbing & Heating	\$172,140.00
Westmoreland Electric Services	\$828,950.00
<b>Grand Total:</b>	<b>\$3,924,190.00</b>

6. Reappoint Mr. John F. Shirk to a five-year term on the Juniata County Industrial Development Authority effective January 1, 2023 as recommended by Fred E. Naylor, Secretary.
7. Approve payment of checks #66521 - #66567 in the amount of \$74,365.32.

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8. Approve the appointment of Linda Fallon, Director for the Early Childhood Services of Juniata County to the Juniata County Human Services Development Fund (HSDF) Advisory Board as recommended by Allison L. Fisher, Human Services Director. The term of office is open-ended and will be effective January 1, 2023.
9. Review the following November 2022 departmental reports:
  - “Assessment Reports” as submitted by the Juniata County Assessment Office.
  - “Children and Youth Statistical Report” as submitted by Ashley J. Baxter, Children & Youth Director.
  - “Juniata County Probation’s Monthly Activities Report” as submitted by Michelle A. Beaver, Chief Probation Officer.
  - “Sheriff’s Monthly Report” as submitted by the Sheriff’s Office.
  - “Summary of Collections Report – Fines and Costs” as submitted by Jacqueline T. Leister, Magisterial District Judge.
  - “Disbursement Summary Report” as submitted by Tracy Powell, Magisterial District Judge.

## **II. Salary Board**

1. Approval of the December 6, 2022 Minutes.
2. Approve an annual wage increase for non-union positions falling under the Judge’s elected office for fiscal year 2023.

## **III. Retirement Board**

1. Approval of the December 6, 2022 Minutes.