

Juniata County
COMMISSIONERS' BOARD MEETING
December 12, 2023 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the December 5, 2023 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
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1. Approve a "Professional Services Agreement" with Mission Critical Partners, LLC. for consulting and GIS professional services at a total cost of \$18,540.00 as recommended by Allen Weaver, Emergency Management Agency Director. The term of the agreement is for one (1) year ending on December 31, 2024. Costs associated with the agreement will be covered by 911 funding sources.
 2. Reappoint Mr. Todd A. Graybill to the Juniata County Industrial Development Authority Board as requested by Fred E. Naylor, Industrial Development Authority Secretary. The reappointment is for a five-year term commencing on January 1, 2024.
 3. Approve a distribution of Marcellus Shale Open Space funds in the form of two, one-time \$25,000.00 competitive grants contingent upon municipalities meeting the requirements for eligible projects. The distribution will utilize the current application process.
 4. Acknowledge and accept the resignation of Kay Powell from her part-time Tipstaff position effective January 1, 2024.
 5. Approve the tax exonerations for Mifflintown Borough and Fermanagh, Milford, and Monroe Townships as per the material provided.
 6. Approve the use of the County Records Improvement Fund to purchase a Logitech webcam and Kofax PDF editing software at a total cost of \$339.17 for the County Treasurer's Office as requested by Laurie S. Hower, County Treasurer.
 7. Review the following November 2023 departmental reports:
 - "Assessment Reports" as submitted by the Juniata County Assessment Office.
 - "Sheriff's Report" as submitted by the Sheriff's Office.
 - "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.
 - "Treasurer's Report" as submitted by the Treasurer's Office.
 8. Approve payment of checks #69988- #70065 in the amount of \$366,149.07.
 9. Acknowledge receipt of the action and request from the Juniata County Board of Assessment Appeals to the Juniata County Commissioners to proceed with a countywide reassessment and to provide the needed funding and staff to complete the same and consider further possible actions.

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II. Salary Board

1. Approval of the December 5, 2023 Minutes.
2. Acknowledge the hiring of Shalyn Kepner to fill the position of “Probation Administrative Specialist” with the Juniata County Probation and Parole Department effective December 18, 2023 as recommended by Michelle A. Beaver, Chief Probation Officer. Ms. Kepner replaces Rachel J. Foltz who resigned effective as of the end of business on November 17, 2023. Wages and benefits will be as per the current bargaining unit contract.
3. Approve the hiring of Richard F. Walters as a casual, part-time employee within the Commissioner’s Office to provide security services as needed and set an hourly wage. Mr. Walters has full firearms certification status. This position is classified at less than 1000 hours per year and are not eligible for benefits nor are they part of the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Summary Plan.

III. Retirement Board

1. Approval of the December 5, 2023 Minutes.