

Juniata County
COMMISSIONERS' BOARD MEETING
November 9, 2021 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the October 26, 2021 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
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- 1. Approve the following 2021 allocation requests for Liquid Fuel Funds:
 - Beale Township \$797.93
 - Walker Township \$2,834.21
 - 2. Approve the tax exonerations for Greenwood Township and Mifflintown Borough as per the material provided.
 - 3. Acknowledge the Juvenile Court Judges' Commission (JCJC) Juvenile Probation Services Grant Award Notification No. G-21-22-34 (FC#4100090203) in the amount of \$31,097.00 for the grant period of July 1, 2021 through June 30, 2022.
 - 4. Approve submission of the Fiscal Year 2021-2022 "County Adult Probation Grant-In-Aid Grant" (Subgrant No. 36513) in the amount of \$30,753.00 as recommended by Michelle A. Beaver, Chief Probation Officer.
 - 5. Approve the following agreements between Juniata County and the vendors listed to implement a credit card payment service within the Juniata County Tax Claim Office as recommended by Brenda J. Varner, Tax Claim Director. Both agreements will be effective as of the date of signing and will automatically renew after one year unless terminated.
 - Infocon Corportaiton (One-time \$600.00 setup fee.)
 - Value Payment Systems, LLC. (No merchant fees.)
 - 6. Approve payment of the following Juniata County Hazardous Materials check.
 - #1398 \$739.00 Witmer Public Safety Group Testing Services
 - 7. Acknowledge the resignation of Yamilec (Jamie) E. Strawser from her position as a Children & Youth Services full-time caseworker effective as of the end of business on November 12, 2021.
 - 8. Approve the following "Purchase of Service Agreements" between Juniata County Children and Youth Services, the Juniata County Probation Department, and the entities listed. The agreements shall remain in full force and effect from July 1, 2021 through June 30, 2022.
 - Diversified Treatment Alternative Centers, LLC.
 - Merakey USA
 - 9. Approve payment of the following checklists:
 - #62705 - #62915 in the amount of \$72,545.85
 - #62916 - #62974 in the amount of \$100,567.93

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10. Review the following October 2021 departmental reports:
 - “Sheriff’s Monthly Report” as submitted by the Sheriff’s Office.
 - “Assessment Reports” as submitted by the Juniata County Assessment Office.
 - “Treasurer’s Report” as submitted by the Treasurer’s Office.
 - “Juniata County Probation’s Monthly Activities Report” as submitted by Michelle A. Beaver, Chief Probation Officer.
 - “Children and Youth Statistical Report” as submitted by Ashley J. Baxter, Children & Youth Director.

II. Salary Board

1. Approve the hiring of Leah E. Strawser as the Deputy Director of Fiscal Management within the Juniata County Fiscal Department under the Commissioners’ Office effective November 15, 2021 and establish a wage.
2. Approve changes in employment status for the following individuals from part-time employees to full-time employees within the Emergency Management Services Department as recommended by Allen Weaver, Emergency Management Agency Director. Wages and benefits will be as per the current bargaining unit contract.
 - Adam Waite
 - Kimberly Walton
3. Approve the hiring of Sandy L. Wagner as a casual, part-time “Clerical / Data Entry” employee within the Juniata County Fiscal Department at an hourly wage of \$12.50. The position is classified at less than 1000 hours per year and is not eligible to be a part of the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Summary Plan. Mrs. Wagner replaces Shelly M. Haines who vacated the position on July 19, 2021.

III. Retirement Board – No business scheduled.