

Juniata County
COMMISSIONERS' BOARD MEETING
November 14, 2023 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the October 31, 2023 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
1. "Juniata County Youth Spotlight" program recognitions.
 2. Approve the "CivQuest Software License and Services Agreement" between Juniata County and Civic Vanguard Inc. for implementation, hosting, and maintenance related to online parcel viewing services as recommended by Michael J. Hower, Assessment / GIS Director. The term of the agreement is for one (1) year from the date of signing at a total cost of \$18,880.00.
 3. Approve the "Certification Statement - County Children & Youth Social Service Programs" for the period of July 1, 2023 through September 30, 2023 as submitted by the Children & Youth Fiscal Department.
 4. Approve the revised "Family First Transition Act Invoice – Claim" for the period of July 2023 as submitted by the Children & Youth Services Fiscal Department.
 5. Approve and accept the following staff resignations:
 - Rachel J. Foltz from her full-time Administrative Specialist position within the Juniata County Probation and Parole Department effective as of the end of business on November 17, 2023.
 - Cynthia Clagett from her full-time Caseworker position at Juniata County Children and Youth Social Services Agency effective as of the end of business on November 8, 2023.
 6. Approve and accept the following staff resignations due to retirement:
 - Stanley J. Ely from his position as a full-time Security employee within the Commissioners' Office effective as of the end of business on February 23, 2024.
 - Dennis R. Hutchings from his position as Veterans Affairs Director effective as of the end of business on February 2, 2024.
 7. Approve payment of the following Juniata County Hazardous Materials check.
 - #1438 \$159.56 Fisher Auto Parts, Inc. Truck Battery
 8. Approve Kallie Liendo to serve as an unpaid intern during the 2024 spring semester in the District Attorney's office as recommended by Cory Snook, District Attorney.
 9. Approve the tax exoneration for Mifflintown Borough as per the material provided.
 10. **Informational:** As originally advertised, there will not be a Commissioners' meeting on November 21, 2023.

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11. Approve payment of the following checklists:

- #69727 - #69750 in the amount of \$80,394.65
- #69751 - #69835 in the amount of \$204,621.32

12. Review the following October 2023 departmental reports:

- "Assessment Reports" as submitted by the Juniata County Assessment Office.
- "Sheriff's Report" as submitted by the Sheriff's Office.
- "Disbursement Summary Report" as submitted by Tracy Powell, Magisterial District Judge.
- "Treasurer's Report" as submitted by the Treasurer's Office.
- "Children and Youth Statistical Report" as submitted by Ashley J. Baxter, Children & Youth Director.
- "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.
- "Summary of Collections Report – Fines and Costs" as submitted by Jacqueline T. Leister, Magisterial District Judge.

II. Salary Board

1. Approval of the October 31, 2023 Minutes.

III. Retirement Board – No business scheduled.