

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
October 31, 2023 10:00 a.m.

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of the October 24, 2023 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
1. Adopt Resolution No. 2023-12 "Authorizing the County of Juniata to request a Statewide Local Share Assessment grant in the amount of \$58,308.00 from the Commonwealth Financing Authority to be used for the projects that enhance the quality of life in the community through improvements made to the Juniata County Library.
  2. Approve payment of the following Juniata County Hazardous Materials check.
    - o #1437        \$70.00        Susquehanna Fire Equipment        Meter Calibration
  3. Approve submission of the Fiscal Year 2023-2024 "County Adult Probation Grant-In-Aid Grant" (Subgrant No. 41151) in the amount of \$30,753.00 as recommended by Michelle A. Beaver, Chief Probation Officer. The term of the grant is for July 1, 2023 through June 30, 2024.
  4. Approve Children and Youth Services employees Ashley J. Baxter and Kelsey M. Lowrey to enter into the part-time Child Welfare Education for Leadership (CWEL) Masters of Social Work Program in the Fall of 2024. There will be no cost to the County.
  5. Appoint William S Hummel as an Alternate Delegate on the South Central Mountains Regional Task Force Executive Board as recommended by Allen Weaver, Emergency Management Agency Director.
  6. Approve the following County calendars:
    - o 2024 Holiday Schedule for the Juniata Courthouse and Offices.
    - o 2024 Schedule for Salary, Retirement and Commissioners' Board Meetings.
  7. Approve payment of checks #69665- #69726 in the amount of \$143,058.03.

**II. Salary Board**

1. Approval of the October 24, 2023 Minutes.
2. Approve hiring, pending receipt of the required background clearances, Jana Parks as a casual, part-time employee within the Children and Youth Services Department as recommended by Ashley J. Baxter, Children & Youth Director effective November 15, 2023. This position will assist with legal paperwork in addition to other duties as needed and is classified as "part-time" at less than 1000 hours per year. Due to its classification, this position does not qualify for any benefits including membership in the County's Retirement Fund as outlined in the Juniata County Employee's Retirement System Plan. The hourly wage will be \$15.32. Public action authorizing the creation of this position took place on June 20, 2023.

**III. Retirement Board – No business scheduled.**