

Juniata County
COMMISSIONERS' BOARD MEETING
January 16, 2024 10:00 a.m.

I. Commissioners' Agenda

- A. Call to Order
 - B. Moment of Silence
 - C. Pledge of Allegiance
 - D. Approval of the January 9, 2024 Minutes
 - E. Public Comment
 - F. Meetings and Events
 - G. New Business
1. Approve the agreement between Juniata County on behalf of Juniata County Children and Youth Services and Avanco International, Inc. for upgrade and maintenance services related to the Adoption and Foster Care Analysis and Reporting System (AFCARS). The term of the agreement is January 1, 2024 through June 30, 2024.
 2. Approve the "Purchase of Service Agreement" between Juniata County Children and Youth Services, the Juniata County Probation Department, and Three Rivers Adoption Council D/B/A TRAC Services Families. The contract shall be in force and effect from July 1, 2023 through June 30, 2024 inclusive.
 3. Approve the following letters of engagement to have Boyer & Ritter CPA's perform audit services for Juniata County covering the fiscal year ended December 31, 2023.
 - o County-wide audit at a cost of \$54,150.00
 - o Department of Human Services (DHS) audit supplement at a cost of \$6,550.00
 - o Additional major programs (if required) at a cost of \$2,500.00 per program
 4. Approve payment of the following Juniata County Hazardous Materials check.
 - o #1443 \$1,923.86 Juniata County Commissioners Reimbursement
 5. Approve the tax exonerations for Fayette and Turbett Townships and Port Royal Borough as per the material provided.
 6. Approve the following CDBG-IDIS check as submitted by the Juniata County Planning and Community Development Department.
 - #1336 \$8,286.40 Peters Consultants, Inc. Project Costs
 7. Approve the Pennsylvania Farmland Preservation "Certification of County Funds" for the 2024 program year.
 8. Review the following December 2023 departmental reports:
 - o "Change in Assessment Report" as submitted by the Juniata County Assessment Office.
 - o "Children and Youth Statistical Report" as submitted by Ashley J. Baxter, Children & Youth Director.
 - o "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.
 9. Approve payment of checks #70292 - #70358 in the amount of \$164,602.46.

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II. Salary Board

1. Approval of the January 9, 2024 Salary Board Minutes.
2. Approve job classification changes and set annual wages for the individuals listed effective and retroactive to January 8, 2024.
 - Adam Waite – Position reclassification to be Director of 911 Services.
 - William S. Hummel – Position reclassification to be Director of the Emergency Management Agency.
3. Approve hiring Mr. Allen D. Weaver as a causal, part-time employee with County Commissioners Office at an hourly wage of \$15.78 effective January 16, 2024. This position is classified as “part-time” at less than 1000 hours per year and, as such, does not qualify for any benefits including membership in the County’s Retirement Fund as outlined in the Juniata County Employee’s Retirement System Plan.
4. Approve the hiring of Mr. Jose Antonio Ruiz, Jr. as a Juniata County Children and Youth Services caseworker effective January 22, 2024 as recommended by Ashley J. Baxter, Children & Youth Director. Mr. Ruiz replaces Keagen J. Wagner who resigned effective as of the end of business on October 27, 2023. Salary and benefits will be as per the current bargaining unit contract.

III. Retirement Board – No business scheduled.